

Folsom Cordova Unified School District

2023-2024 Variable Timecard Schedule for Staff

PAYROLL PERIOD	COMPLETED TIMECARDS DUE TO SITE/DEPARTMENT	PAY DATE
06/16/23-07/15/23	07/17/23	08/10/23
07/16/23-08/15/23	08/16/23	09/08/23
08/16/23-09/15/23	09/18/23	10/10/23
09/16/23-10/15/23	10/16/23	11/09/23
10/16/23-11/15/23	*11/15/23	12/08/23
11/16/23-12/15/23	*12/15/23	01/10/23
12/16/23-01/15/24	1/16/24	02/09/24
01/16/24-02/15/24	*2/15/24	03/08/24
02/16/24-03/15/24	3/18/24	04/10/24
03/16/24-04/15/24	4/16/24	05/10/24
04/16/24-05/15/24	5/16/24	06/10/24
05/16/24-06/15/24	*5/23/24 and 6/17/24	07/10/24

***Staff MUST have timecards in by these dates for Payroll to have time to process payments. Please make sure your completed timecards are turned in prior to leaving on your November and December breaks and at the end of the school year.**

Any timecards received after the dates listed above will be paid on the next available scheduled pay date - **NO EXCEPTIONS. The District Office will no longer process revolving checks for late time slips.**